

Decisions Register

NorthWest Country Incorporated



Between: 11 Aug 2026 and 10 Sept 2026

Proposed Amendment to Constitution for AGM 2026

The Business North West Executive Committee approves the amendment to Rule 24.5 to

"Any five voting **full** members of the Executive Committee constitute a quorum for the transaction of the business of a meeting of the Executive Committee."

The Business North West Executive Committee approves the proposed amended Constitution to be presented at the AGM 2026 for member approval.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Robbie Hannon

0 Opposed:

0 Abstained:

Outcome: Approved

Decision Date: 10 Sept 2026

Flying Minute: Proposed Amendment to Constitution for AGM 2026

Nomination of Diego Barrese as Advisor to the Executive Committee

In accordance with Rule 15.4 of the Constitution, the Business North West Executive Committee appoints Diego Barrese as Advisor to the Committee and appoints Mr Barrese voting rights.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Robbie Hannon

0 Opposed:

0 Abstained:

Outcome: Approved

Decision Date: 10 Sept 2026

Flying Minute: Nomination of Diego Barrese as Advisor to the Executive Committee

Tourism North West Establishment

With the completion of the Destination Management Plan (DMP), due in September 2026, the Executive Committee needs to consider the operational model for the decision-making and implementation of the DMP.

After a number of workshops and feedback received from the 82 tourism operators in the database, it is recommended to:

1. Establish a sub-committee of Business North West, consisting of five members; the Chair being filled by a member of the Executive Committee with tourism experience, and four volunteer members of the tourism operator database,
2. Naming of the tourism work programme and sub-committee to Tourism North West,
3. Development of a Tourism North West Sub-Committee charter,

4. Development of a delegations policy to the Tourism North West Sub-Committee for its operational decision-making, and
5. Naming of the Tourism North West area of work to Auckland's North West Country.

Resolutions

1. The Business North West Executive Committee approves the establishment of Tourism North West as a sub-committee of the Executive Committee.
2. The Business North West Executive Committee adopts the Tourism North West Terms of Reference.
3. The Business North West Executive Committee agrees to the development of a Tourism North West sub-committee charter written in accordance with the proposed operating structure submitted on 8th September 2026.
4. The Business North West Executive Committee notes that nominations for the Tourism North West sub-committee will be called at each Annual General Meeting in accordance with the sub-committee charter.
5. The Business North West Executive Committee adopts the name North West Auckland as the new tourism area identity for the north west.
6. The Business North West Executive Committee adopts the Tourism North West Membership Terms and Conditions.

The full report can be viewed here <https://app.boardpro.io/governance-documents/8457521b-1fa7-4554-9582-54f4f516ba03;doc=d9549d85-613f-4f19-b26c-dce369c9218e>

The draft Terms of Reference can be viewed here <https://app.boardpro.io/governance-documents/8457521b-1fa7-4554-9582-54f4f516ba03;doc=f18e1ef0-f22f-4868-9de6-16c316b99b44>

Tourism North West Membership Terms and Conditions can be viewed here <https://app.boardpro.io/governance-documents/8457521b-1fa7-4554-9582-54f4f516ba03;doc=64c1c6fb-f5c6-4e3e-a5e9-a2ad58156bde>

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Teresa Nobilo-Healey

0 Opposed:

0 Abstained:

Outcome: Approved
Decision Date: 9 Sept 2026
Flying Minute: Tourism North West Establishment

Approval of Finance Report

The Business North West Executive Committee accepts the Financial Report for July and August 2026.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Teresa Nobilo-Healey

0 Opposed:

0 Abstained:

Outcome: Approved
Decision Date: 9 Sept 2026

Flying Minute: Approval of Finance Report

Destination Management Plan

The Business North West Executive Committee adopts the Destination Management Plan as presented/ with the following changes.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough ,
Teresa Nobilo-Healey - With verbal permission from Teresa for all motions

0 Opposed:

0 Abstained:

Outcome: Approved

Decision Date: 9 Sept 2026

Flying Minute: Destination Management Plan

Minutes of Previous Meeting

Business North West approves the minutes from the previous meeting are an accurate record after corrections, which reflects the discussions and decisions of that meeting.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Teresa Nobilo-Healey

0 Opposed:

0 Abstained:

Outcome: Approved

Decision Date: 9 Sept 2026

Flying Minute: Minutes of Previous Meeting

AGM 2026 Agenda and Reports

The Business North West Executive Committee approves the following reports to be presented at the 2026 AGM:

1. AGM 2026 Agenda including re-election of members
2. Chair's report
3. Treasurer's report
4. Manager's Report
5. Audited end of year accounts
6. Proposed Annual Budget 2027/2028
7. Draft Business Plan 2027/2028
8. Draft Constitution 2026.

NOTE: The agenda will be updated with new board member composition for new Kumeu business representative.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Teresa Nobilo-Healey

0 Opposed:

0 Abstained:

Outcome: Approved

Decision Date: 9 Sept 2026

Flying Minute: AGM 2026 Agenda and Reports

Nomination for Kumeu Representative

The Business North West Executive Committee accepts the nomination from Christine Lischner of Kumeu Insurances Limited to the Executive Committee as a representative for Kumeu.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Teresa Nobilo-Healey

0 Opposed:

0 Abstained:

Outcome: Approved
Decision Date: 9 Sept 2026
Flying Minute: Nomination for Kumeu Representative

Accept Manager's Report

The Business North West Executive Committee accepts the work programme update for July and August 2026.

6 Supported: Andrew Howard , James Scott , Jane Clements , Malhar Panchwagh , Nicky Horsbrough , Teresa Nobilo-Healey

0 Opposed:

0 Abstained:

Outcome: Approved
Decision Date: 9 Sept 2026
Flying Minute: Accept Manager's Report